

State Budget and Control Board
SOUTH CAROLINA
RETIREMENT SYSTEMS

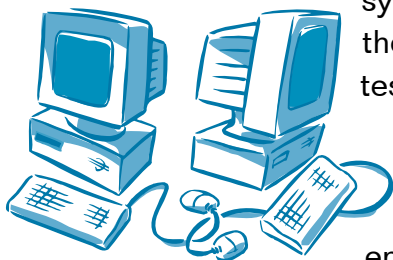


ELECTRONIC
EMPLOYER
SERVICES
(EES)

Revised February 2001

ELECTRONIC EMPLOYER SERVICES

Several years ago, the South Carolina Retirement Systems developed its Electronic Employer Services (EES)



system. A thorough testing phase enabled us to ensure that

the information we are providing through the EES program is both accurate and secure.

EES is now available to most employers and you may be a candidate for participation in the next phase of EES. We offer a two-hour orientation session on a regular basis.

EES BENEFITS

The EES program allows you, as an employer, to access an almost unlimited amount of information about your employees' retirement accounts through a specially designed, secure website.

Having quick access to this type of member information helps you provide faster and more personal assis-

tance to your employees. Having such a wide array of information at your fingertips helps make your job easier, too. [Better yet, it's free!](#)

FEATURES

A member's detailed history from 1980 forward is available electronically through EES. The EES website displays the following types of member account information:

- ✎ Exact status of a member's account;
- ✎ Member demographic information;
- ✎ Specific account information;
- ✎ Retirement benefit estimates;
- ✎ Beneficiary information;
- ✎ Installment, lump-sum or rollover service purchases;
- ✎ Service credit history;
- ✎ Refund information; and
- ✎ Contribution report error information.



There is a help index containing general information such as:

- ✎ a glossary of terms;

- 🔑 first-time user information; and
- 🔑 technical support and assistance.

Online help screens are available for every page of the EES website.

CONFIDENTIALITY

The information provided through the secured EES website is available only to authorized users. Employers participating in the EES program are issued a user identification

and a personal identification number (PIN) by the Retirement Systems.

The information accessed is considered confidential and, as such, is

not to be disclosed to anyone other than the Retirement Systems member or another authorized user. An employee's detailed information can be accessed by his or her primary employer only.



TO PARTICIPATE

Only employers who file quarterly reports through magnetic media may participate in the EES program. You must have Internet access and a browser (Microsoft Internet Explorer,

Netscape, etc.). A working knowledge of the functions and terminology of the Internet will make the EES system easier to learn.

OUR NEWEST TOOL

Our new benefit estimate tool, **READI** (**R**etirement **E**stimate **A**ccess **D**irect from the **I**nternet) has been extremely popular. We look forward to providing other enhancements in the future.

FOR ASSISTANCE

We are excited about offering the EES program and hope you will take advantage of the benefits EES will provide to you and your employees. If you have any questions or would like to register, please contact us.

EES INFORMATION/ ASSISTANCE

Glenn King at 803-737-6919
gking@scrs.state.sc.us

**YOU MAY ALSO REACH
US AT THE NUMBERS
AND ADDRESSES
LISTED ON
THE NEXT PAGE.**

MAILING ADDRESS

SOUTH CAROLINA
RETIREMENT SYSTEMS
P.O. Box 11960
Columbia, SC 29211-1960

LOCATION

Fontaine Business Center
202 Arbor Lake Drive
Columbia, South Carolina 29223

OFFICE HOURS

8:15 AM - 5:00 PM

CUSTOMER SERVICE

1-803-737-6800
1-800-868-9002 (SC only)
custservice@scrs.state.sc.us

INTERNET WEB SITE

www.scrs.state.sc.us

SOUTH CAROLINA STATE BUDGET AND CONTROL BOARD

Jim Hodges, Chairman
Governor

Grady L. Patterson, Jr.
State Treasurer

James A. Lander
Comptroller General

Hugh K. Leatherman, Sr.
Chairman, Senate Finance Committee

Robert W. Harrell, Jr.
Chairman, Ways and Means Committee

Frank W. Fusco
Executive Director

EMPLOYEE BENEFITS DIVISION

Peggy G. Boykin, CPA
Director